Field Experience Specification

Course Title: **Field Training**	
Course Code: **ENG26484**	
Program: **BA, English Language**	
Department: **Department of English**	
College: **College of Arts**	
Institution: **University of Bisha**	
Field Experience Version Number: **1444 H**	
Last Revision Date: **22 February 2023**	

Table of Contents

A. Field Experience Details:

1. Credit hours: 4
4

2. Level/year at which Field Experience is offered: 8/4
Level-8/Year-4

3. Time allocated for Field Experience activities

(15) Weeks	(30) Days	(120) Hours

4. Corequisite (or prerequisites if any) to join Field Experience

70% of Program Credits

5. Mode of delivery

☒ In-person/onsite	☒ hybrid (onsite/online)	☐ Online

B. Field Experience Course Learning Outcomes (CLOs), Training Activities and Assessment Methods

Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
1.0	Knowledge and understanding				
1.1	Recognize principles of team work through interaction with community.	K1	Discussion Presentation	Demo	• Academic Supervisor
1.2	Identify many sources in the field of English Language Learning.	K1			
1.3	Record the practical needs of various professions.	K1			
2.0	Skills				
2.1	Practice English language skills in real-life situations.	S1	Field Tasks-based Activities	• Field Report • Presentation	• Field Supervisor • Academic Superior
2.2	Use oral and written English in different fields.	S2			
2.3	Practice English effectively while	S2			

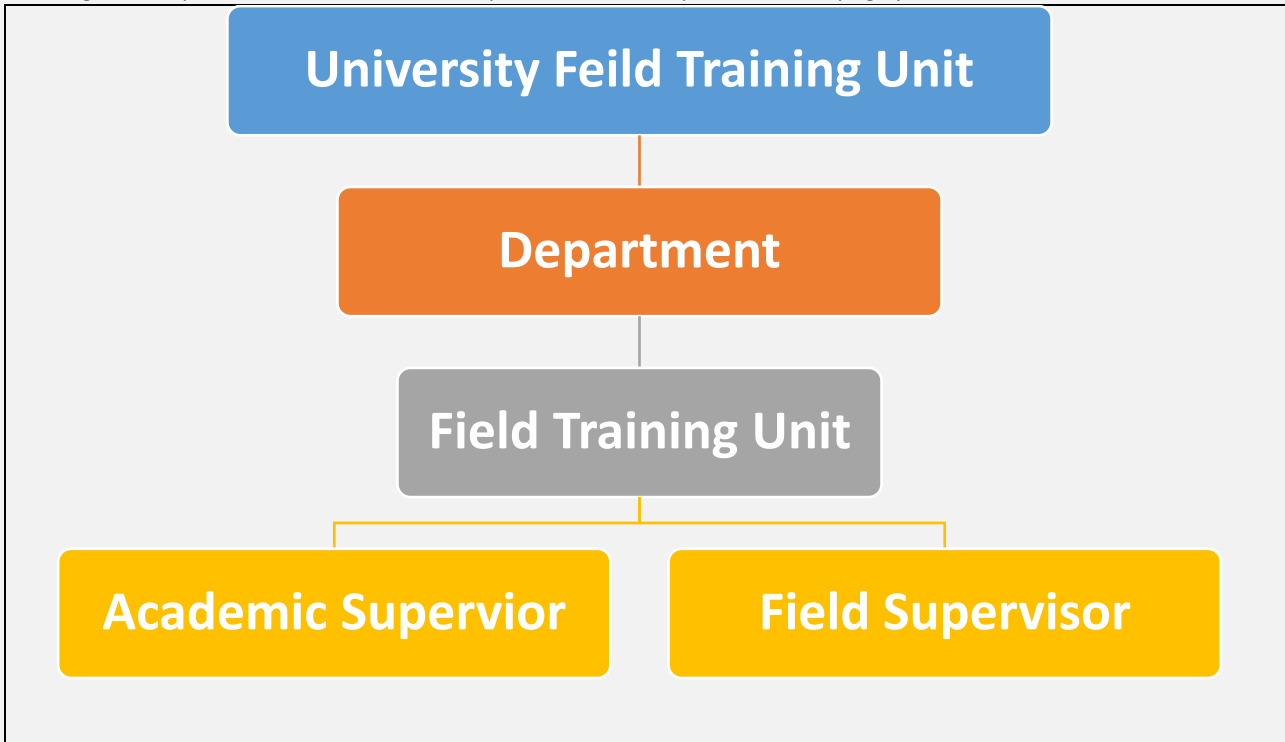| Code	Learning Outcomes	Aligned PLO Code	Training Activities	Assessment Methods	Assessment Responsibility
	responding to other users.				
2.4	Practice their language skills.	S1			
3.0	Values, autonomy, and responsibility				
3.1	Become independent and initiative in learning the English language.	V1	Discussion Presentation	Demo	• Field Supervisor • Academic Superior
3.2	Exhibit teamwork skills and responsibility.	V2			

*Assessment methods (i.e., practical test, field report, oral test, presentation, group project, essay, etc.).

C. Field Experience Administration

1. Field Experience Flowchart for Responsibility

Including units, departments, and committees responsible for field experience identifying by the interrelations.

```
              University Feild Training Unit

                        Department

                     Field Training Unit

        Academic Supervior          Field Supervisor
```

2. Distribution of Responsibilities for Field Experience Activities

Activities	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Selection of a field experience site	*				
Selection of supervisory staff	*				
Provision of the required equipment				*	
Provision of learning resources		*			
Ensuring the safety of the site				*	
Commuting to and from the field experience site			*		
Provision of support and guidance		*			*
Implementation of training activities (duties, reports, projects …)					*
Follow up on student training activities		*			

Activities	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Monitoring attendance and leave					*
Assessment of learning outcomes		*			*
Evaluating the quality of field experience	*				
Others (specify)					

3. Field Experience Location Requirements

Suggested Field Experience Locations	General Requirements*	Special Requirements**
Bisha Airport		
King Abdullah Hospital		
Education Directorate	Office	Class
International Schools	Computer/laptop	Student club
Translation and Tourists Offices	Internet	Electronic Platform
Social media, educational Websites, Relevant Apps.	Stationary	Dictionaries

4. Decision-Making Procedures for Identifying Appropriate Locations for Field Experience

1- Course specifications identify the required locations.
2- Field Training unit suggests and updates the list.
2- Department arranges with the University Field Training unit.

5. Safety and Risk Management

Potential Risks	Safety Actions	Risk Management Procedures
General potentials in the locations	General precautions in the locations	General procedures in the locations

D. Training Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of training	- Students - Academic supervisor - Field supervisor - Program Coordinator - Peer Reviewers	- Questionnaires. - Direct feedback. - Reports. - Course and program reports.

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of students assessment	• Academic supervisor • Field supervisor • Program Coordinator	• Questionnaires • Direct feedback. • Peer reviews reports. • Class observations and reviews. • Annual staff reports. • Course and program reports. • Exam paper evaluation
Quality of learning resources	• Academic supervisor • Field supervisor • Program Coordinator	• Questionnaire. • Course and program reports.
The extent to which CLOs have been achieved	• Academic supervisor • Field supervisor • Program Coordinator	• Exam results analysis. • Course and program reports.
Effectiveness of improvement plans	• Program Coordinator	• Course and program reports.

E. Specification Approval Data

Council /Committee	
Reference No.	
Date	